

The Rydal Academy

Reporting to parents annual cycle

The annual reporting cycle takes the following format for all pupils from Nursery to Year 6:

Autumn term (weeks 3 - 9)

Parent Pupil Consultation – focus on current working level and progress in reading, writing and maths and target setting for autumn term alongside information on major achievements and any concerns, relating to pastoral issues or other curriculum areas. Parents will take away a copy of the current year group expectations showing what their child has already achieved and outcomes they are working towards over the rest of the academic year. Current attendance will be discussed. SEN support statements will be updated for relevant pupils.

Open evening (week 6) – an opportunity to look at your child's work and classroom displays.

Spring term (weeks 21 - 27)

Parent Pupil Consultation – focus on current working level and progress in reading, writing and maths and targets setting for autumn term alongside information on major achievements and any concerns, relating to pastoral issues or other curriculum areas. Parents will take away a copy of the current year group expectations showing what their child has already achieved and outcomes they are working towards over the rest of the academic year. Current attendance will be discussed. SEN support statements will be updated for relevant pupils.

Open evening (week 19) – an opportunity to look at your child's work and classroom displays.

Summer term (usually around first week in July)

Annual Reports - include: contextual and pastoral information to aid you in supporting your child's development, teacher/pupil and Phase Leader comments; an attainment sheet with your child's current working levels and rate of progress for all curriculum areas; a copy of teacher assessments against age-related expectations showing what your child has achieved; an annual attendance report and accompanying letter.

If parents chose not to attend Parent Pupil Consultations a meeting will still take place, where appropriate, between the pupil and class teacher to ensure the pupil is aware of their current level of achievement and targets for improvement.

Meetings will be arranged during the school day and into the evening to allow for maximum flexibility. If parents are unable to attend on the specified day alternative appointments can be made with class teachers. Dates will be advertised well in advance on the school newsletter and website.

The reporting system will ensure you are able to support your child's development through a greater understanding of their attainment, progress and next steps for improvement in a regular and consistent format.